VA MAP Advisory Committee Orientation Agenda

Conference Rm. 333
Madison Building, 3rd Floor

Please join the conference call:
Conference Dial In number: 866-845-1266
Participant Passcode: 37681298

October 16, 2019 / 3:00pm-4:00pm

- **Welcome and Introductions** (Herminia Nieves)

- **Overview of the Advisory Committee** (Dr. Robert Brennan)

- **Overview of the Ryan White Program, Medication Assistance Program and the VA MAP Advisory Committee** (Herminia Nieves)

- **Questions and Answers**

Thank You

Virginia Medication Assistance Program

(VA MAP)

ADAP Advisory Committee Orientation Manual

VDH VIRGINIA DEPARTMENT OF HEALTH

Acknowledgements

On behalf of the Virginia Department of Health (VDH), we would like to sincerely thank the ADAP Advisory Committee members for their continued dedication, support and expertise. The ideas, input, and enthusiasm are most helpful, and have assisted us in making valuable improvement in our program.

We thank each of you for all you do to serve Ryan White clients throughout the Commonwealth. Your contribution of time and talent makes the difference in the lives of the clients we serve.

Sincerely,

The Virginia Department of Health

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I. Purpose

The purpose of this orientation manual is to serve as a guide for the AIDS Drug Assistance Program (ADAP) Advisory Committee (AC), with an overview of the Ryan White program, medication assistance program and the roles and responsibilities of the AC members.

Routine updates to the AC Orientation Manual is reviewed annually by the Assistant Director for Medication Access and will be updated as needed to reflect changes in the AC requirements and conditions.

II. Overview of Ryan White Program

The Ryan White HIV/AIDS Program (RWHAP), which is the largest federal program focused exclusively on Human Immunodeficiency Virus (HIV) care, is codified in Title XXVI of the Public Health Service (PHS) Act. The RWHAP awards grants for primary care and support services to people living with HIV who are uninsured or underinsured (public and private) and do not have the financial resources to get the care they need (Health Resources and Services Administration, 2016). The Ryan White Program funds ADAP, which is now named the Virginia Medication Assistance Program (VA MAP).

The RWHAP legislation is divided into five parts with an emphasis on meeting the needs of communities and populations affected by HIV:

a. **Part A** provides emergency assistance to Eligible Metropolitan Areas (EMAs) and Transitional Grant Areas (TGAs) that are most severely affected by the HIV epidemic.
   1) EMA: Population of 50,000 with at least 2,000 Acquired Immune Deficiency Syndrome (AIDS) cases in the last five years.
   2) TGA: Population of 50,000 with at least 1,000 to 1,999 AIDS cases in the last five years.

b. **Part B** provides grants to states and territories to improve HIV health care and support services.

c. **Part C** provides grants to community-based organizations to provide comprehensive primary health care in an outpatient setting for people living with HIV.

d. **Part D** provides grants to community-based organizations to provide family centered, outpatient, ambulatory comprehensive HIV care and support services to women, youth, children, and infants.

e. **Part F** provides funds for a variety of special programs such as Special Projects of National Significance (SPNS), the AIDS Education and Training Centers (AETC) and dental programs. Learn more:

III.   Ryan White HIV/AIDS Program Part B

The RWHAP Part B is administered by the VDH's Division of Disease Prevention (DDP). The majority of Part B funding is for VA MAP. Funding is used to purchase medications, health insurance and provide services that enhance access, adherence, and monitoring of drug treatments. Ryan White funding is the payer of last resort.

To be eligible for the VA Medication assistance program:
- Household incomes at or below 500% of the FPL
- A documented HIV diagnosis
- Proof of VA residency
- Ineligible for Medicaid

For more information on VA MAP Eligibility:
http://www.vdh.virginia.gov/disease-prevention/eligibility/

VA MAP Service Options
- **Direct VA MAP:** HIV/AIDS medications are purchased by Central Pharmacy and delivered through Local Health Departments (LHDs) or medication access sites across the state. VDH pays for medications on the MAP Formulary.
- **Affordable Care Act:** Clients obtain health insurance through the Affordable Care Act. VDH pays for health insurance premiums and medication cost shares (e.g. deductibles, co-payments, and co-insurance).
  VA MAP purchases ACA-compliant insurance plans and does not support plans that do not offer essential health benefits and adequate formulary coverage as defined by the Health Resources and Services Administration (HRSA).
- **Medicare Prescription Assistance Program:** Pays premiums, medication co-payments, and deductibles for VA MAP eligible clients who are enrolled in Medicare drug coverage.
- **Insurance Continuation Assistance Program:** Assists clients with some private health insurance plans. VDH pays for medication copayments for medications on the VA MAP Formulary and the Ryan White Part B Formulary.

Covered Vs. Non-Covered Medications and Vaccines
The RWHAP legislation requires that each AIDS Drug Assistance Program (ADAP) must <u>cover at least one drug from each class</u> of HIV antiretroviral medications on their formulary. RWHAP funds may only be used to purchase Food and Drug Administration (FDA)-approved medications.
HRSA requires that ADAP eligibility criteria must be consistently applied across the state or territory, and that all formulary medications and ADAP-funded services must be equally and consistently available to all eligible enrolled people throughout the state or territory.

VA MAP operates under three formularies:

1. VA MAP Formulary

2. VA Ryan White Part B Formulary

3. VA MAP Formulary for Insured Clients

    a) **Direct VA MAP:** Clients enrolled in Direct VA MAP will receive medication assistance for medications on the VA MAP Formulary.

    b) Clients enrolled with private insurance will receive copayment assistance for medications **only** on the <u>VA MAP Formulary and the VA Ryan White Part B Formulary</u>.

    c) The VA MAP Formulary for Insured Clients is a replica of each formulary of an insurance plan that is paid for by VA MAP. **Clients enrolled in a VDH-approved ACA plan or enrolled in Medicare prescription assistance plans will receive copayment assistance for all medications on the plan's formulary.** Coverage of medications through Direct VA MAP that are not covered by the insurance plan's formulary will be assessed on a case-by-case basis.

Medication Exception Requirement
- When a drug is not covered by an insurance company's published formulary, a medication exception request must be submitted to the insurance company. If the request is denied, applicant may submit a medication request to VA MAP along with the proof of denial, for consideration.

- Medications identified in the VA MAP formulary, as requiring a Medication Exception, requires completion of the Medication Exception Form.

Medication Exception Form can be found at:
http://www.vdh.virginia.gov/disease-prevention/formulary/

IV.   ADAP Advisory Committee

The ADAP Advisory Committee (AC) was created in 1996. Currently, membership is comprised of HIV/AIDS medical providers, a pharmacist, consumers, and LHD representation. Members represent the five health regions of the state as well as Ryan White grantees funded through Parts A, B, C, D, and F. The AC provides guidance and recommendations on formulary changes, programmatic, clinical, and educational issues, as well as assisting in evaluating the impact of changes to statewide HIV services on medication access.

Structure
Chair: The Chair for the committee is elected by and from the membership of the AC. In public forums only the Chair or their designee speaks for the committee. Specific duties of the chair include:

- Primary communicator for the committee to VDH
- Develop the agenda for the meetings (in collaboration with VDH)
- Facilitate meetings
- Set time limits and priorities for discussion meetings
- Participate in the orientation of a new committee member at the request of VDH's Director of the Office of Epidemiology (OEPI)

VA MAP Advisory Committee Members:
- Members who are clinicians may be contacted for consultation or inquiries of a medical nature as it relates to treatment or other issues regarding HIV/AIDS
- Members who are not medical providers may be consulted for committee or other HIV/AIDS related issues
- Members are expected to attend meetings, and to notify the Assistant Director of Medication Access if unable to attend

VA MAP Staff: VDH provides support staff to the committee. Specific duties of the VA MAP staff include:

- Developing the agenda for the meetings (in collaboration with Chair)
- Announce meeting times and places to the public
- Ensure that there is an accurate record of each meeting; have minutes reviewed and approved by committee members
- Establish and maintain an attendance keeping mechanism for meetings and unexcused absences
- Provide data and related programmatic information to inform the work of the committee
- Perform all logistical duties incidental to planning and facilitating the meeting

V. Nominations and Termination Process for VA MAP Advisory Committee Membership

New AC members are exposed to a great deal of medical and program information. It is essential an orientation be provided to support their role as a committee member. All new members are given an orientation manual that will include an overview of the Ryan White program, committee, structure, and purpose of the AC. While the manual will be updated annually, there may be small incremental changes over time. Committee members will be provided a link to the updated manual upon completion of review.

Application
Membership is by VDH appointment, and the committee operates at the request of VDH, as an AC to the OEPI, DDP. Members serve at the pleasure of the OEPI Director. Individuals interested in becoming a committee member must submit a resume with a brief statement of qualification to the Assistant Director of Medication Access.

Requests for membership are reviewed and approved by the Committee Chair, Director of the OEPI, the Director of DDP, and the Director of Health Care Services (HCS). Larger areas of the state maybe represented by more than one member and may represent the same agency or institution. To support consistency, active members will not designate alternate representation to cover meetings.

VI.   Membership Orientation

VA MAP Advisory Committee Meetings
The committee will meet quarterly by virtual meeting. The Chair may initiate additional meetings as needed, in consultation with VDH. Meetings are open to the public. A notice of the meeting is posted in the VA Regulatory Town Hall website, two weeks prior to the meeting. Visitors are allowed to attend and observe only, unless requested to participate and recognized by the Chair.

Products and Outcomes
Voting may be used to assess committee input on some straightforward matters (such as formulary changes), especially when time sensitive. Voting may be conducted during the meetings, by email, or by phone, depending upon the issue. Final committee recommendations or other products will be based on consensus whenever possible with alternative methodology such as majority vote determined by the Chair.

Formulary Request
Requests for formulary changes must be submitted in writing to the Assistant Director of Medication Access and are reviewed by the committee prior to inclusion on the formulary.

IV.   Making Changes to the VA MAP Formulary

The addition and deletion of a medication to the VA MAP Formulary is determined with the guidance of the AC.
A drug for consideration into the VA MAP Formulary require a review through the following process:
1. **History of Cost Neutrality:** *The cost of Drug A is X% more or less than Drug B*.

2. **Drugs for Consideration:** *Class* and *tablet regimen* information.

3. **Drug Name Components:**
   - FDA indication
   - Cost compared to total cost for components combined

- Cost of single tablet regimens OR similar medication
- Special considerations

4. **Issues resulting from a new combination of generics**

5. **Voting Options for Formulary Decisions (ANY ADDITIONAL RECOMMENDATIONS)**

   1. ___ I would like additional information before I make a recommendation on this drug (**Specify the additional information needed**).

   2. ___ I would like to have a call to discuss this drug, and then vote on the call.

   3. ___ I recommend adding this drug to the formulary with no concerns.

   4. ___ I recommend adding this drug to the formulary with the following special instructions or restrictions (**Specify the special instructions or restrictions**).

   5. ___ I do not recommend adding this drug to the formulary (**Add additional information if you would like to share with your colleagues on the AAC**).

   6. ___ **Any drugs recommended for removal? Yes_____   No_____**

   Name of medication: _____

Appendix 1

Resource List

Accessed on HRSA's website https://hab.hrsa.gov/about-ryan-white-hivaids-program/part-b-aids-drug-assistance-program

Health Resources and Services Administration (HRSA)
https://hab.hrsa.gov/

Virginia Medication Assistance Program (VA MAP)
http://www.vdh.virginia.gov/disease-prevention/virginia-aids-drug-assistance-program-MAP/

Appendix 2

List of Acronyms used in HIV Care

AIDS	Acquired Immune Deficiency Syndrome
AC	Advisory Committee
ACA	Affordable Care Act
ADAP	AIDS Drug Assistance Program
AETC	AIDS Education and training Centers
DDP	Division of Disease Prevention
EMAs	Eligible Metropolitan Areas
FPL	Federal Poverty Level
FDA	Food and Drug Administration
HCS	Health Care Services
HRSA	Health Resources and Services Administration
HIV	Human Immunodeficiency Virus
ICAP	Insurance Continuation Assistance Program
LHD	Local Health Department
MPAP	Medicare Prescription Assistance Program
MAP	Medication Assistance Program
OEPI	Office of Epidemiology
PHS	Public Health Service
RWHAP	Ryan White HIV/AIDS Program
TGAs	Transitional Grant Areas
VDH	Virginia Department of Health
Virginia	VA